



Government of West Bengal  
**West Bengal Health Recruitment Board**

Benfish Tower (1st & 2nd Floor), GN-31, Sector-V, Salt Lake, Kolkata - 700 091  
Tel : (033) 2357-0085, Fax: (033) 2357-0080, E-mail : wbhealthrecruitmentboard@gmail.com, Website : www.wbhrb.in

Memo No.920/WBHRB/Advt.(Notice)/2021


Dated:22<sup>nd</sup> November,2021

**Notice for the candidates applied for the post of  
Facility Manager**

Attention is hereby drawn to the candidates who have already applied for the post of Facility Managers through website against **Advertisement No.: R/F.Mgr./62(1)/2019 Dated:17.01.2019** to the following points:-

1. Physical document verification of only 13,359 candidates out of total 2,61,586 candidates could be completed during Sep'19 to Dec'19, Jan'20 to March'20 and Oct'20 due to COVID Pandemic situation.
2. Now during Covid situation to avoid physical contact, WBHRB has decided to conduct online document verification instead of physical document verification of all the candidates.
3. The Candidates are hereby requested to upload all the relevant documents in the concerned fields as provided in the www.wbhrb.in portal for online document verification. Those who have already submitted documents attending WBHRB office physically during the period mentioned above are also requested to upload all the relevant documents.

Contd. to Page.2

  
22/11/2021



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Contd. From Page.1

4. During uploading, the following points need to be kept in mind:-
  - a. Have to log in by the registered mobile no/registered Email ID along with OTP.
  - b. After successful log in, previously filled in application form by the candidate will appear.
  - c. The Candidate has to fill up the relevant fields with information ditto as entered in the old application form and requisite document(s) to be uploaded in the concerned fields where applicable.
  - d. The Candidates need not pay any examination fee.
  - e. Each Candidate shall ensure the information entered in the new format same as the information incorporated in the previous application form. If any discrepancy is found in respect of information entered or documents uploaded, the candidature is liable to be rejected.
  - f. The notice of WBHRB issued on 19.11.2021 regarding Grading system followed by different Universities/Boards/Councils etc. is to be followed, where applicable.
  - g. Period of online submission of documents will be intimated later through the website.
  - h. No new candidate can apply.

Secretary & Controller of the Examinations  
West Bengal Health Recruitment Board