



Government of West Bengal
West Bengal Health Recruitment Board

Benfish Tower (1st & 2nd Floor), GN 31, Sector-V, Salt Lake, Kolkata - 700 091
Telefax : 23570085, E-mail : response@wbhrb.in, Website : www.wbhrb.in

Memo No. 177/WBHRB/Advt.(Notice)/2021

Dated:31.01.2022

Notice

(GENERAL DUTY MEDICAL OFFICER)

Some candidates have sent email to the WBHRB on several issues noted below:

In continuation of previous notices vide memo no. 124/WBHRB/Advt.(Notice)/2021, Dated:24.01.2022 and memo no. 162/WBHRB/Advt.(Notice)/2021, Dated:28.01.2022, attention of all the aspiring candidates who applied for the post GENERAL DUTY MEDICAL OFFICER vide advertisement no. R/GDMO/07/2021,Dated: 09.02.2021 is hereby drawn to note the following under-mentioned guidelines according to queries' clarification:

- 1. Edit option:** Candidates who have already submitted online documents since 27.01.2022 may edit any information and uploaded documents till the last date of online submission i.e. 9th February , 2022(1p.m.). Every time a candidate has to log in and go through all the steps till final submission. No step can be skipped. Editing in any step may be done and other steps may be kept unchanged using the "SAVE" button in all the steps.

Edit Mode is activated for all GDMO candidates after final submission also.

- 2. Change in status of Caste/ Gender /Address/ Marital Status:** Those who want to change caste (e.g: OBC-A to General Caste) must remember that all the information and documents to be filled in or uploaded are valid during the application period against the advertisement i.e. from 12.02.2021 to 20.02.2021.

Those candidates who made mistake in selecting gender, address and marital status or who



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need to update/ modify while applying during 12.02.2021 to 20.02.2021 may update gender, address and marital status, but no change in qualification, experience etc. is accepted.

- 3. Changing of mobile no. or email address:** Through the website, candidates may change mobile no. or email address after log in using OTP received in any of the Registered Mobile No. or Email Address.

However, those who have lost the mobile no. as well as deactivated email account are requested to apply to this end in plain paper physically attending office of the WBHRB during **11 am to 4 pm** with all original documents to proof his/ her identity. Such application must contain application Registration No., Registered Mobile No., Registered Email Address, proposed new Email Address, proposed new mobile no., details of the identity proof shown. The process of changing registered mobile no. and Email Address shall take 24 clear working hours at the WBHRB end.

- 4. Address :** For present address, any certificate issued by the revenue office/ Municipality/ BDO office / Panchayat Office will be accepted.

5. Experience:

- i) Separate field is provided to input House Staff Ship Experience only and entirely another separate field is provided for input of experience in Government or Private or both which can be contractual or permanent. Hence, contractual experience is considered in "Experience in related field" and House Staff Ship Experience is



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considered exclusively in "House Staff Ship Category" field.

- ii) Those candidates who do not have experience must select **NO option (Radio button)** in the Experience section. Candidates possessing more than one experience certificate should click ADD ROW button to provide the information of multiple Experience Certificates. Tenure of any experience should be taken upto 20.02.2021.
 - iii) Those candidates who have sent mail to this end seeking permission to upload 6 months or similar periods of House Staff Ship or Experience (upto 20.02.2021) are requested to note that in the advertisement issued on 09.02.2021, it was clearly mentioned One year practical training as House Staff in any Govt. Hospital or other recognized institution will be accepted.
 - iv) Candidate possessing minimum one year of experience are eligible to get marks for the desirable experience (other than House Staff Ship experience).
6. **Qualification:** Those candidates who do not have "Desirable Qualification" must select NO option (Radio button) in the Desirable Qualification section.
7. **Query on Additional Attempt:** If a candidate, passes all the Professional Examination in his/ her **1st Attempt**, he/ she should put **zero(0)** in the field "**Additional Attempt**".
- During the whole M.B.B.S Course, the number of attempts in excess of 04 attempts should be taken as Additional Attempt i.e. If a candidate takes 06 attempts(according to the Attempt Certificate) to complete the M.B.B.S Degree Course, he/ she should put 02 in the



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field of Additional Attempt.

8. **Registration Certificate issued by Indian State Medical Council:** Provisional / Permanent Registration Certificate both are accepted and considered with same value but those who have applied during 12.02.2021 to 20.02.2021 with provisional registration certificate must upload provisional registration certificate to prove that such candidate had the Provisional Certificate at the time of application during 12.02.2021 to 20.02.2021
9. **Documents uploading Format:** While uploading documents online, candidates are guided by the software about what type of documents(pdf/jpeg/jpg/png) are accepted. Some candidates have uploaded all Mark Sheets and Attempt Certificate in a single high resolution photographs – such photographs are legible while zooming in at the WBHRB end, hence accepted. Instead of making pdf of all the Mark Sheets and attempt certificates a candidate may upload images as described above. In such case, the candidate has to be careful that all the words/ marks in the uploaded documents shall be readable clearly, otherwise such uploaded documents will not be accepted.
10. Candidates are informed that interview will be held in the month of **March, 2022**. They are requested to follow the website of WBHRB regularly for further notice. Details of interview will be described in that notice.

Sd/-

**Secretary & Controller of the Examinations
West Bengal Health Recruitment Board**