



Memo No. 423/WBHRB/Advt.(Notice)/2021

Date: 25.02.2022

NOTICE

(Pharmacist Grade III: 61 posts)

Attention is hereby drawn to all the candidates who applied previously for the post of **Pharmacist Grade III (61 posts) under Directorate of Health Services, Department of Health & Family Welfare, Government of West Bengal** vide Advt. No. **R/Phar./74(1)/1/2019** dated **01.10.2019** that they are required to upload the relevant documents of the aforesaid examination and fill up relevant information on the website (www.wbhrb.in) from **02.03.2022(1pm)** to **09.03.2022(1 pm)**.

Main advertisement needs to be followed while filling up relevant information/uploading relevant documents.

Therefore, candidates are requested to upload the documents in on-line process in the way as appended below:

- 1. Age proof:** Admit card or Mark Sheet of Class X or MP or equivalent or any Government ID Proof (which one contains the Date of Birth of the candidate).
- 2. Age Relaxation:** Candidates asking for age-relaxation as per the Advt. must upload the relevant documents in the space provided for the same. Candidature shall be rejected if such claim of age relaxation is found incorrect and such candidate's age is NOT within the age limit without age relaxation. However, candidature shall NOT be rejected even if such claim of age relaxation is found incorrect BUT such candidate's age is within the age limit without age relaxation.

3. **Address Proof:** If Government ID Proof (i.e. Aadhaar Card/Voter Card/Driving License/Passport etc.) is not available, then candidates may submit any certificate issued by the revenue office/ municipality/BDO Office/Panchayat Office as their present address.
4. **Photo:** Recent colour front-facing passport size photograph (60% of the photograph must be covered by face) must be uploaded.
5. **Signature:** Full running signature in white blank sheet must be uploaded. No short signature/ initial will be entertained.
6. **Caste/ PWD(40% and above):** If applicable

N.B:

- **Change in status of Caste/ Gender /Address/ Marital Status:** Those who want to change caste (For e.g: OBC-A) to General Caste must remember that all the information and documents to be filled in or uploaded are valid during the application period against the advertisement i.e. from **17.10.2019 to 24.10.2019(Before 8 PM)**. However, change from General category to any reserved category is not allowed.
- Those candidates who made mistake in selecting gender, address and marital status or who need to update/ modify while applying during 17.10.2019 to 24.10.2019 may update gender, address and marital status but no change in qualification is accepted.

- Candidates are requested to upload all the relevant documents /certificates with period/tenure ending on or before **24.10.2019** i.e. last date of submission of application as per the **Advt. No. R/Phar./74(1)/1/2019** dated **01.10.2019**
- Whereas all the relevant documents /certificates issued after 24.10.2019 but period/tenure of such certificates/ documents ending on or before 24.10.2019 i.e. last date of submission of application are allowed.

7. Change of mobile number or email address:

- i) Candidates may change registered mobile number and email address after login using sms OTP/ e-mail OTP.
- ii) Through the website, candidates may change mobile number or email address after log in using OTP received in any of the Registered Mobile number or Email Address. However, those who have lost the mobile number as well as deactivated email account are requested to apply to this end in plain paper physically attending office of the WBHRB during **11 am to 4 pm** with all original documents to prove his/ her identity. Such application must contain application Registration No., Registered Mobile number, Registered Email Address, proposed new Email Address, proposed new mobile number, details of the identity proof shown.
- iii) The process of changing registered mobile number and Email Address shall take 24 clear working hours at the WBHRB end.

8. OTP (One Time Password):

Candidates will receive OTP to upload documents seamlessly if DND (Do Not Disturb) mode of mobile is deactivated.

9. Edit Mode :

Candidates after submitting documents online may edit any information and upload documents till the last date of online submission as per this Notice. Every time a candidate has to log in and go through all the steps till final submission. No step can be skipped. Editing in any step may be done and other steps may be kept unchanged using the “SAVE” button in all the steps.

Edit Mode is activated for all the candidates even after final submission.

10. Proof of Essential Qualification:

The following documents must be uploaded as the proof of essential qualification:

Academic Marks:

Total 75 marks (Max.) has been allotted for **Academic Marks**.

- I. **“Only Physics, Chemistry & best of Mathematics or Biology in H.S (10+2) or Equivalent Examination” [Passed]:**
60 marks(max.) is allotted.

ESSENTIAL REQUISITES:

Only Physics, Chemistry & best of Mathematics or Biology will be accepted for calculation of percentage of marks for Higher Secondary or Equivalent Examination. Hence, candidates are

requested to calculate the aforesaid 03(three) subjects and fill up the same in the space “Marks Obtained”.

Whereas in the space “Full Marks”, total full marks of that specific subjects/papers need to be filled in.

N.B:

If mark sheet contains grade instead of marks, candidate has to substantiate the concerned conversion sheet issued by the marksheet issuing Authority/Institute in order to assess the percentages of marks (Only Physics, Chemistry & best of Mathematics or Biology)obtained by the candidate.

- II. Two years Diploma in Pharmacy recognized by the Government of West Bengal: 12 marks (flat) OR Bachelor Degree in Pharmacy (direct/lateral entry) recognized by the Government of West Bengal: 13 marks (flat) OR Master Degree in Pharmacy : 15 marks (flat) is allotted.
- a) Candidates possessing either Two years Diploma in Pharmacy recognized by the Government of West Bengal or Bachelor Degree in Pharmacy recognized by the Government of West Bengal:
- Candidates are requested to upload all years’ Mark Sheets of Diploma OR Bachelor Degree in Pharmacy recognized by the Government of West Bengal including supplementary marksheets in the space provided for the same.

- Marks obtained in the Diploma/ Bachelor Degree in **Pharmacy** recognized by the Government of West Bengal should be filled in the space for “Marks Obtained”(all years) and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for “Full Marks”(all years).
- b) **Candidates possessing Bachelor Degree in Pharmacy recognized by the Government of West Bengal (via lateral entry) after completion of Two years Diploma in Pharmacy recognized by the Government of West Bengal:**
- Candidates have to fill up the marks obtained in the Two years Diploma in Pharmacy as well as Bachelor Degree in Pharmacy (**via lateral entry**) recognized by the Government of West Bengal **altogether** in the space for “**Marks Obtained**”(all years of both Diploma and Bachelor degree in Pharmacy) and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for “**Full Marks**” (all years of both Diploma and Bachelor degree in Pharmacy).
 - Candidates are requested to upload all years’ Mark Sheets including supplementary marksheets of Bachelor Degree in Pharmacy (**via lateral entry**) recognized by the Government of West Bengal as well as all years’ Mark Sheets including supplementary marksheets of Diploma in Pharmacy recognized by the Government of West Bengal in the space provided for the same.

c) Candidates possessing Master Degree in Pharmacy

- i) Candidates are requested to upload all years' Mark Sheets including supplementary marksheets of Bachelor Degree in Pharmacy recognized by the Government of West Bengal as well as Master Degree in Pharmacy in the space provided for the same.
- ii) Candidates possessing Master Degree in Pharmacy after completion of Bachelor Degree in Pharmacy recognized by the Government of West Bengal have to fill up the marks obtained in the Bachelor Degree in Pharmacy recognized by the Government of West Bengal as well as Master Degree in Pharmacy **altogether** in the space for **"Marks Obtained"**(all years of both Bachelor & Master degree in Pharmacy) and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for **"Full Marks"** (all years of both Bachelor & Master degree in Pharmacy).
- iii) Candidates possessing Master Degree in Pharmacy after completion of Bachelor Degree in Pharmacy (**via lateral entry**) recognized by the Government of West Bengal after completion of Two years Diploma in Pharmacy recognized by the Government of West Bengal have to fill up the marks obtained in the Two years Diploma in Pharmacy and Bachelor Degree in Pharmacy (**via lateral entry**) recognized by the Government of West Bengal as well as Master Degree in Pharmacy **altogether** in the space for **"Marks Obtained"**(all years of Diploma, Bachelor

and Master degree in Pharmacy) and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for “Full Marks” (all years of Diploma, Bachelor and Master degree in Pharmacy).

III) Registration Certificate as ‘A’ category Pharmacist under West Bengal Pharmacy Council:

- Candidates must upload **Registration Certificate as ‘A’ category Pharmacist under West Bengal Pharmacy Council** in the space specified for the same. No marks will be allotted for Registration Certificate as ‘A’ category Pharmacist under West Bengal Pharmacy Council, though it is mandatory for all to upload the same.
- Application without **Registration Certificate as ‘A’ category Pharmacist under West Bengal Pharmacy Council** will be rejected.
- Candidates are requested to input **100 marks** in “Marks obtained” column as well as in “Full marks” column while filling up the **Registration Certificate as ‘A’ category Pharmacist under West Bengal Pharmacy Council**.

N.B:

- i) Candidates are requested to note that in qualification, H.S(10+2) or Equivalent Examination(Passed) should be mandatorily filled up by all.
- ii) All Candidates must upload **Registration Certificate as ‘A’ category Pharmacist under West Bengal Pharmacy Council** in the space specified for the same mandatorily.

- **iii) Candidates possessing Two years Diploma course in Pharmacy recognized by the Government of West Bengal / Bachelor Degree in Pharmacy(direct/lateral entry) recognized by the Government of West Bengal OR Master Degree in Pharmacy should select the concerned field from the dropdown box in Qualification(in step 4).**
- **iv) Candidates possessing Two years Diploma course in Pharmacy (marksheets to be attached) recognized by the Government of West Bengal: Marksheets (all years) including supplementary marksheets must be attached generating a single pdf file or jpeg/jpg/png format with high resolution.**
- **v) Candidates possessing Bachelor Degree in Pharmacy (marksheets to be attached) recognized by the Government of West Bengal: Marksheets(all years) including supplementary marksheets must be attached generating a single pdf file or jpeg/jpg/png format with high resolution.**
- **vi) Candidates possessing Bachelor Degree in Pharmacy[via lateral entry] (marksheets to be attached) recognized by the Government of West Bengal after possessing Two years Diploma course in Pharmacy (marksheets to be attached) recognized by the Government of West Bengal: Marksheets(all years of both Diploma and Bachelor Degree via Lateral Entry) including supplementary marksheets must be attached generating**

a single pdf file or jpeg/jpg/png format with high resolution.

• **vii) Candidates possessing Master Degree in Pharmacy and Bachelor Degree in Pharmacy (Direct entry):**

- All years' Mark Sheets including supplementary marksheets of Bachelor Degree in Pharmacy recognized by the Government of West Bengal as well as all years' Mark Sheets including supplementary marksheets of Master Degree in Pharmacy **must be attached generating a single pdf file or jpeg/jpg/png format with high resolution** in the space provided for the same.

• **viii) Candidates possessing Master Degree in Pharmacy and Bachelor Degree in Pharmacy (Lateral Entry) after completion of Two years Diploma in Pharmacy:**

- All years' Mark Sheets including supplementary marksheets of Diploma as well as Bachelor Degree in Pharmacy recognized by the Government of West Bengal and all years' Mark Sheets including supplementary marksheets of Master Degree in Pharmacy **must be attached generating a single pdf file or jpeg/jpg/png format with high resolution** in the space provided for the same.

- ix) In the column “Additional Attempt”, candidates are requested to put “No” as no deduction of marks are there for additional attempt.

11. Experience Proof: The following documents will be considered as the proof of **desirable experience**:

- i) Experience in West Bengal State Govt. Service (Permanent/ Contractual) or at Private Institution in the **concerned field** will be taken into consideration.
- ii) Therefore, **Candidate claiming for marks in experience should remember that experience in the concerned field will only be taken into consideration.**
- iii) Minimum required month of experience is 12 (i.e.1 year).
- iv) Those candidates who do not have experience must select NO option (Radio Button) in the Experience section. Candidates possessing more than 01(one) experience certificate should click **“ADD ROW”** button to provide the information of multiple experience certificates. Tenure of any experience should be taken upto **24.10.2019**.
- v) It is once again reiterated that experience is not mandatory. Without this document the candidature will not be rejected but candidate having less than 01 (One) year experience will not get any marks.

12. Documents uploading Format:

While uploading documents online, candidates will be guided by the software about what type of documents (pdf/jpeg/jpg/png) are accepted.

- i) **H.S:** Candidate must upload H.S mark sheet generating a single pdf file or jpeg/jpg/png format with high resolution.
- ii) **Two years Diploma in Pharmacy recognized by the Government of West Bengal / Bachelor Degree in Pharmacy (direct/ lateral entry) recognized by the Government of West Bengal:** Candidate must upload all years' Mark Sheets of Diploma/ Bachelor Degree in Pharmacy recognized by the Government of West Bengal including supplementary marksheets generating a single pdf file or jpeg/jpg/png format with high resolution.
- iii) All Candidates must upload **Registration Certificate as 'A' category Pharmacist under West Bengal Pharmacy Council** in the space specified for the same mandatorily generating a single pdf file or jpeg/jpg/png format with high resolution.
- iv) Candidates are requested to upload the relevant documents in legible and readable format in the space provided for the same. If any document is uploaded in the space provided for the other one, the candidature may be rejected.
- v) Uploaded documents should be legible.
- vi) Scanning of original or xerox copy of all the relevant documents will be taken into consideration.

- vii) Candidate has to be careful that all the words/ marks in the uploaded documents shall be readable clearly, otherwise such uploaded documents will not be accepted and candidature may be rejected.

N.B:

- Short listing of candidates may be made before the Interview on the basis of academic scores OR on the basis of written test (if decided later) or both.
- Candidate has to upload all the relevant documents (wherever applicable), generating a single pdf/ jpeg/ png format while applying in the website.
- Candidate must upload all years' marksheets (Diploma/Degree) including supplementary marksheets altogether generating a single pdf/ jpeg/ png format while applying in the website .
- Applications received after the scheduled date and time for submission of application will be rejected.
- Recent passport size photograph, Full running signature in white blank sheet to be uploaded.
- No higher qualification without essential qualification shall be entertained.
- Clauses in the advertisements may be modified/added subsequently. In case of discrepancy, if any , decision of the Board will be final.
- Marks obtained in written examination, if held, may be considered while preparing merit list.



Government of West Bengal
WEST BENGAL HEALTH RECRUITMENT BOARD



13. Candidates are requested to follow the website of WBHRB regularly for further notice.
14. Main advertisement need to be followed while filling up relevant information/uploading relevant documents.
15. Candidates are requested to be careful while filling in the information and uploading the documents. As the entire process is software based, sending documents through email or hardcopies cannot be uploaded. Hence such request cannot be entertained.
16. Candidature of a candidate shall be rejected forthwith for any error in documents submitted/ information filled in by the concerned candidate.

Sd/-
Secretary & Controller of the Examinations
West Bengal Health Recruitment Board